

## INFORMATION CLAUSE

for the processing of personal data

Based on Article 13(1) of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data (General Data Protection Regulation; GDPR), please be advised of the following:

1. The Controller of your personal data is:  
**FIRMA HANDLOWO-USŁUGOWA MILU Teresa Dmuchowska**  
based in: ul. Kosewo Górne 17 ; 11-700 Mrągowo
2. Since 25 May 2018, we have a Data Protection Officer.
3. Your personal data will be processed:
  - for the performance of services and a contract as well as in order to take steps prior to entering into a contract.
4. The legal basis for the processing your personal data is:
  - performance of a service
  - performance of a contract and steps prior to entering into a contract.
5. Information on the transfer of data to other parties:
  - parties which process data on our behalf, i.e. parties providing: consulting, auditing, IT, legal, tax and accounting assistance services as well as research agencies acting on our behalf
6. Data storage period:
  - for the duration of a service or longer where legally justified.
7. You have the following rights:
  - right of access and right to request rectification of your data,
  - right to erasure or restriction of processing,
  - right to object to processing,
  - right to data portability,
  - right to withdraw consent to data processing,
  - right to lodge a complaint with a supervisory authority.

Your data is:

- required for the conclusion of a contract
- provided on a voluntary basis.

Your data:

- is not subject to automated decision making and profiling

## INFORMATION CLAUSE CONSENT

to the processing of personal data

### **for FHU MILU Teresa Dmuchowska, Kosewo Górne 17, 11-700 Mrągowo**

I consent to the processing of my personal data by the Controller, **FHU MILU Teresa Dmuchowska**, having its registered office in **Kosewo Górne 17, 11-700 Mrągowo**, for the purpose of **presenting an offer and performing an order/contract**. I provide my personal data on a voluntary basis and confirm that it is accurate. I have read and understood the information clause, including the information on the purpose and modes of processing of my personal data as well as the right to access and rectify the data, and the right to withdraw my consent to the processing.

Date of consent

Signature of individual giving consent